



Job Title: Chair of the Board

About Us:

Founded in 2011 by Director Amanda Leandro, Cosmopolitan Arts community interest company CIC based in Leicester dedicated to celebrating cultural diversity through the arts. At the heart of our organisation is a commitment to engaging people from all backgrounds, particularly those who may not usually access the arts. We aim to create high-quality, participatory arts experiences that inspire, challenge perceptions, and create community cohesion across cultural and social boundaries.

Job Summary:

The primary role of the board chair is to keep the organisation on track toward fulfilling its mission. At its core, this role involves facilitating board meetings, exemplifying strong leadership, practising effective governance, and putting change into motion.

The role of the nonprofit board chair involves:

- Provide leadership of the board and set its agenda
- Ensure the provision of accurate, timely and clear information to trustees and ensure the effectiveness of individual trustees and the board as a whole
- Ensure that trustees are given sufficient time to consider critical issues and given realistic deadlines for decision-making
- Ensure that the board concentrates on strategy and the monitoring of decisions delegated to management
- Ensure that there is a comprehensive induction programme for all new trustees, supported by the CEO/director and Operations Assistant
- Address the development needs of the board as a whole with a view to enhancing its effectiveness including regular revision sessions on subjects such as legal status and responsibilities
- Review the performance of themselves, the trustees and the CEO/director once a year
- Represent the organisation together with the director.

While this position is **voluntary**, reasonable expenses will be reimbursed.

We actively encourage applications from candidates with expertise in Marketing, Education, Human Resources, Fundraising, Legal, Sustainability, Equality, Diversity, and Inclusion. Moreover, we enthusiastically welcome applications from historically underrepresented individuals in the arts, encompassing ethnicity, class, disability, gender, sexuality, age, and religion. Join us in crafting an inclusive and dynamic future for Leicester's cultural landscape.

Please contact amanda@cosmopolitanarts.co.uk for further information.